

April 1, 2020

To all students

## Partial Change to the 2020 Academic Calendar

Tadahiko Fukuhara  
President, Chuo University

On March 18, 2020, the university sent out an announcement on “Measures for the Start of Academic Year 2020 in Response to the Coronavirus Outbreak”. Since then, there have been a series of official announcements in relation to the coronavirus outbreak, most notably the “Notice on the Start of Classes at Universities and Others in Reiwa 2 (Notice)” issued by the Ministry of Education, Culture, Sports, Science and Technology on March 24, the postponement of the Tokyo 2020 Olympic and Paralympic Games, and the requests from the Governor of Tokyo. In light of these notifications, the university would like to announce a “Partial Change to the 2020 Academic Calendar”.

The school calendar has been partially revised based on this policy, so please check the “[Annual Schedule \(School Calendar\)](#)” page of the university's official website.

This policy applies to undergraduate faculties. For graduate schools (including professional graduate schools), it will also apply but with necessary adjustments made in consideration of the characteristics of each educational and research environment. Please pay attention to any announcements from your graduate school.

### **1. Confirmation of Special Pre-term Period and setting of Special Measures Period**

(1) For the 2020 academic calendar, two weeks from the initially set class start date have been designated as a Special Pre-Term Period. This period is a time during which no classes are held (under the assumption that make-up classes or measures equivalent to make-up classes will be carried out at a later date). During this period, no classes will be conducted for off-campus activities such as traveling abroad and social surveys in Japan.

However, research guidance at the graduate schools of humanities and research guidance and experimental training at the Graduate School of Science and Engineering during this period may be implemented.

(2) Two weeks following the Special Pre-Term Period (April 22 to May 5 in the Faculty of Science and Engineering and Graduate School of Science and Engineering, April 23 to May 6 in the humanities faculties) are designated as the Special Measures Period.

For the graduate schools of the humanities, there is no Special Measures Period, but the Special Pre-Term Period will be extended, and only the research guidance will be provided in the same way as (1) Special Pre-Term Period.

(3) During the Special Measures Period, collective classes (including off-campus activities such as

overseas travel and social surveys) will not be carried out. Instead, online classes utilizing various media (interactive, video distribution, material distribution, self-directed learning etc.)\*\* will be conducted. For details on how these classes will be carried out, further guidance for students will be given once necessary discussions have taken place.

\*\* An online class using various media is assumed to be a class that does not require a make-up class at a later date. It may use the following methods:

- ① Interactive class: A class in which teachers and students are connected via the Internet in real time using audio and video.
- ② Video distribution class: A class in which a user watches a video recording of a class and asks questions or discusses it by other means (email, bulletin board, etc.).
- ③ Material distribution class: A class in which the user watches or listens to narrated lecture materials (PowerPoint, etc.) and asks questions or discusses them by other means (email, bulletin board, etc.).
- ④ Self-directed learning class: A class in which questions and discussions are conducted by other means (email, bulletin board, etc.), with a focus on self-study and exercises using textbooks.

The graduate schools of the humanities will be in the Special Pre-Term Period, so it will be possible to conduct research guidance utilizing various media.

## 2. Additional Make-Up Days

With the postponement of the Tokyo 2020 Olympic and Paralympic Games, the make-up period will be as follows:

Faculties of humanities:	July 16 (Thu) – July 22 (Wed)
Faculty of Science and Engineering:	July 15 (Wed) – July 28 (Tues)
	Make-up class schedule for this period will be the same as the regular class schedule. This does not apply to Saturdays.
Graduate schools of humanities:	July 16 (Thu) – July 22 (Wed) * Special make-up period
	Make-up class schedule for this period is the regular class schedule.
	July 23 (Thu) – Aug 5 (Wed) * Make-up period
	Make-up class schedule for this period is the special class schedule.
Graduate School of Science and Engineering:	July 15 (Wed) – July 28 (Tue) * Special make-up period
	Make-up class schedule for this period is the regular class schedule.
	July 29 (Wed) – Aug 4 (Tue) * Make-up period
	Make-up class schedule for this period is the special class schedule.

### **3. Moving of the Exam Week**

With the additional period of make-up classes, the exam week will be scheduled as follows:

Faculties of humanities: July 23 (Thu) – July 28 (Tue)

Faculty of Science and Engineering: July 29 (Wed) – Aug 4 (Tue)

The above period is a make-up period for the graduate schools of humanities and the Graduate School of Science and Engineering (see 2 above).

### **4. Substitute holidays**

Since July 23 (Thu) [Marine Day] and July 24 (Fri) [Health-Sports Day] are examination days, the following days will be designated as Holidays:

Faculties of humanities: Aug 4 (Tue), Aug 5 (Wed)

Faculty of Science and Engineering: Aug 12 (Wed), Aug 13 (Thu)

Graduate schools of humanities: Aug 13 (Thu), Aug 14 (Fri)

Graduate School of Science and Engineering: Aug 12 (Wed), Aug 13 (Thu)

If there are further changes in the implementation of the academic calendar, we will notify you on the official website of the university and the student portal site C plus as needed. Please keep an eye on announcements from the various departments on campus.

Due to changes in the social situation associated with measures against the new coronavirus infection, it may be difficult for students to feel settled. The university has various support systems and a counselling desk, so if you have any concerns, please consult with the relevant department. ([See “Guidelines for Student Support for New Coronavirus Infection Control”](#))